



# AUTO + 500X & 500M<sup>TM</sup> SHREDDERS

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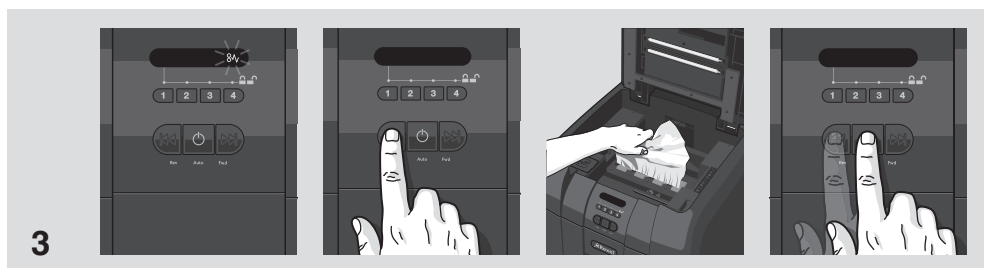
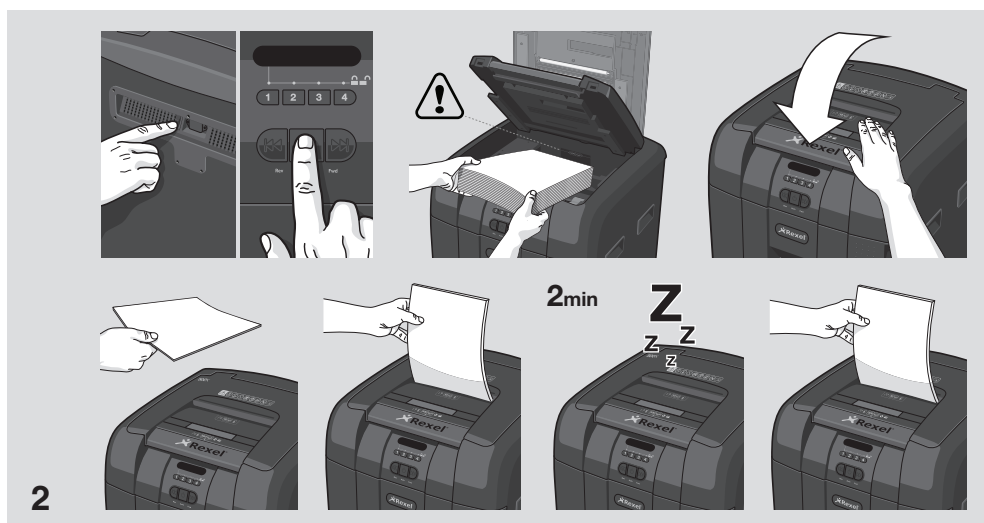
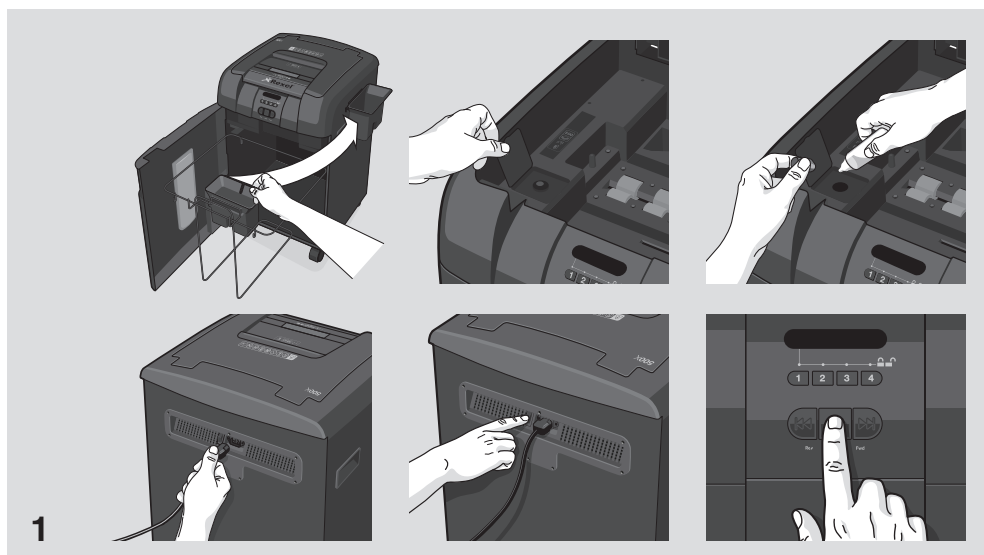
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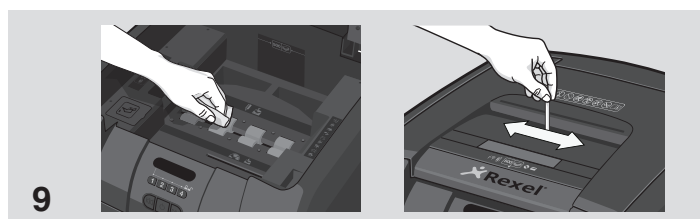
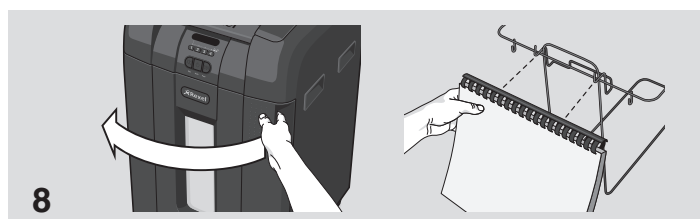
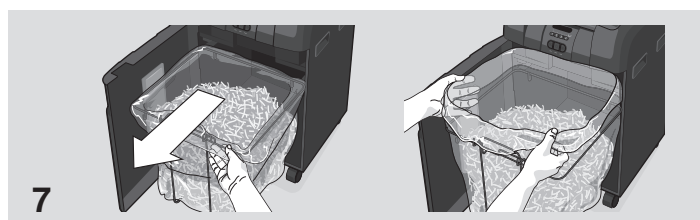
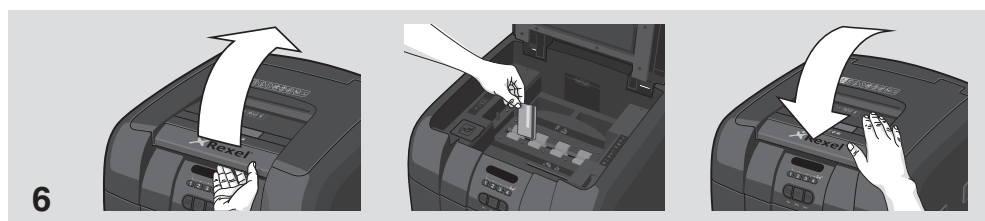
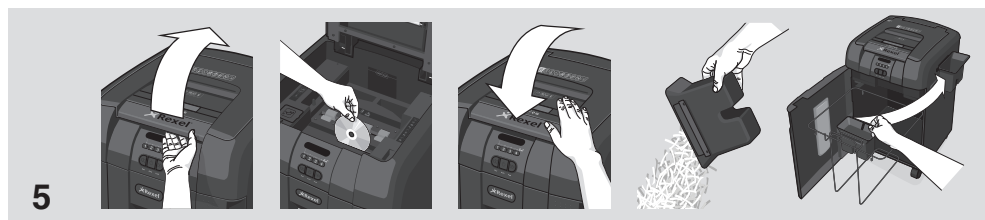
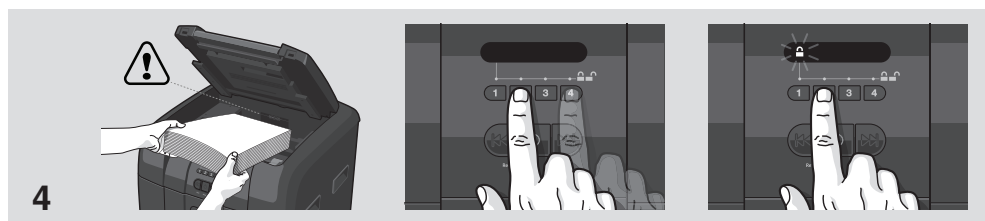
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## AUTO+ SHREDDERS

FEATURE COMPARISON	LIGHT USE			EVERYDAY USE				HEAVY USE			
Model	60X	80X	100X	100M	200X	300X	300M	500X	500M	750X	750M
Security level	P3		P3		P3	P3	P5	P4	P5	P4	P5
Bin Capacity (sheets)	100	150	150		325	450	670	850	1100	1250	1400
Users	1		1-2		1-5	5-10		10-20		20+	
HANDS FREE SHREDDING											
Sheet Capacity	60	80	100	100	200	250	250	500	500	750	750
Staples and Paper Clips	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Intelligent Jam Clearance		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Lockable Chamber					Optional	✓	✓	✓	✓	✓	✓
MANUAL FEED SHREDDING											
Manual feed sheet capacity	5	6	6	6	7	8	8	10	9	12	10
Jam Free Technology						✓	✓	✓	✓	✓	✓
Bin Capacity (Litres)	15L	20L	26L	26L	32L	40L	40L	80L	80L	115L	115L
Shreds Credit Cards	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Intelligent™ Power Save 		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Bin Full Indicator		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Illuminated Status Symbols			✓	✓	✓	✓	✓	✓	✓	✓	✓
Shreds CDs					✓	✓	✓	✓	✓	✓	✓
Castors for Mobility					✓	✓	✓	✓	✓	✓	✓
Intelligent™ SelfOil™								✓	✓	✓	✓
Continuous operation								✓	✓	✓	✓



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## autofeed technology

The Auto+ 500X and 500M has been designed to automatically shred up to 500 sheets from the auto-feed chamber and up to 9/10 sheets through the manual feed slot. The auto-feed mechanism has been designed to handle paper fastened with staples and paper clips and to only pull a few sheets of paper into the cutting mechanism to minimise the risk of paper jams.



To guard against injury, the following basic safety precautions must be observed in the set-up of this product.

- Ensure the machine is plugged into an easily accessible power outlet, and ensure the cable is not likely to trip up a passer by.
- Any attempt to repair this unit by unqualified personnel will invalidate the warranty. Please return to supplier.
- Unplug your shredder before moving it or when it is not in use for an extended period of time.
- Do NOT operate with a damaged power supply cord or plug, after it malfunctions, or after it has been damaged in any manner.
- Do NOT overload electrical outlets beyond capacity as this can result in fire or electrical shock.
- The socket-outlet should be near the equipment and should be easily accessible.
- Do NOT alter the attachment plug. The plug is configured for the appropriate electrical supply.
- Do NOT use near water.
- Do NOT use aerosol dusters or cleaners.
- Do NOT spray anything into the shredder.
- Do NOT load the auto-feed chamber with unopened junk mail, magazines, bound documents etc.

Although this shredder has been designed to comply with UL 60950-1 EN 60950-1 safety standards including the "probe accessibility tests", do not operate the shredder near children or pets.

## warning symbols



Safety First



This means you should be careful because long hair can become entangled in the cutting head.



This means be careful of ties and other loose clothing which could become entangled in the cutting head.



This means be careful of loose jewellery which could become entangled in the cutting head.



This means don't reach into the feed opening of the cutting head.



This means keep children away from shredder.



This means no aerosols.



Sheet capacity of manual feed entry slot.



This means the shredder can accept small staples.



This means the shredder can accept small paperclips.



This means no oil lubrication, use Rexel oil sheets only.

## control panel and indicators



Reverse



Auto



Continuous Jam Boost



**Jam Free indicator** – This alerts the user when too much paper is fed into the manual feed slot (see section on Jam Free Technology).



**Paper Loading Door/Bin Door Open or Bin Full indicator** –

This means either:

- Loading door is open
- Bin is open
- Bin is full



**Lock indicator** – This means the paper loading door is locked (during shredding).



**Oil level indicator**



**Paper jam indicator** – This means there is a paper jam in the auto feed chamber.

If this symbol is flashing the shredder is attempting to clear a paper jam automatically.

If this symbol is permanently illuminated red please follow the instructions under 'Rare Occasion of Jamming'.



**Oiling in Operation indicator**



**Loading Door Locking Mechanism – PIN Password Buttons** – Enter a four digit code to lock the loading door during shredding.

## Auto+ 500X/500M shredding capability

### Auto+ 500X/500M CAN shred the following:



- 500 sheets
- Stapled paper, 25mm within the corner
- 26/6 and 24/6 or smaller staples
- Small sized paper loaded centrally



- 500 sheets
- Paper clip paper, 25mm within the corner (500X through manual feed slot ONLY)
- Capable of shredding small/medium paper clips (max. wire thickness = 0.9 mm)
- >80/100gsm paper (through manual feed slot ONLY)



- A3 folded in half max. 2 sheets
- 500 sheets
- 80 gsm paper
  - A4 - 210mm x 297mm
  - A5 - 148mm x 210mm
  - A3 single sheet folded in half to make A4

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### Auto+ 500X/500M CAN shred (through the manual feed slot):



Thick paper or card.



Multiple folded sheets (e.g. A3 sheets folded in half).



Unopened mail (e.g. junk mail).



Glossy paper or a sheet covered with print on both sides.

---

### Auto+ 500X/500M CANNOT shred the following:



Heavy duty staples. Check the staple leg length is not greater than 6mm.



Large clips. Check the length of the paperclip is not longer than 32mm.



Plastic sheets, laminated documents, plastic folders.



Bulldog clips



Bound documents





Adhesive labels.




Magazines or other documents bound by multiple staples or clips.



## 1. initial setup

The shredder is designed to automatically lubricate the cutting mechanism as required to ensure the product continues to work to its maximum performance and to extend the product life. Please follow the operation instruction before turning on the shredder for the first time. The 60ml bottle of oil\* is sufficient to allow the shredder to start for the first time and to operate continuously for about one hours shredding before the reservoir will need refilling. When the 'Oil Refill' indicator is illuminated (  ), flip up the oil reservoir cap and refill the oil reservoir using a bottle of standard Rexel oil (1760049)\*. The automatic oiling operation (  ) last approximately two seconds and you will hear the distribution pump during this time. Auto-oiling operates after 15 minutes of shredding time.

## bin or loading door open safety function

As a safety precaution, if the bin or loading door is opened during shredding, the shredder will stop and the bin full indicator will illuminate (  ).




## jam free technology in manual feed slot

Sensors in the paper feed area measure the thickness of paper about to be shredded. The ability to shred or not is communicated through red and green lighting. Green means that the stack of paper is within the shredders sheet capacity and OK to shred. Red means that you have too much paper, remove some sheets in order to shred.


Given that you are unable to shred more sheets of paper than the shredder is capable of shredding, paper jams are prevented.

This prevents wasting time reversing paper and unblocking jams not to mention the mess it can create.

## intelligent help



- 1 In the unlikely event of the shredder jamming, the Auto+ 500X and 500M will stop shredding, and the jam icon will blink in orange.
- 2 The shredder will illuminate the FWD (  ) and REV (  ) buttons in the sequence necessary to clear the jam.
- 3 If the jam cannot be intelligently cleared, the jam icon (  ) will illuminate in red. At this point open the auto feed chamber to clear any jammed material.

## automatic jam clearance



Intelligent Jam Clearance: In the unlikely event of the shredder jamming, the Auto+ 500X and 500M will automatically reverse and forward the engine three times to clear a jam. During this operation the Paper Jam indicator will flash (  ).

\* ACCO Brands Europe accepts no liability for product performance or safety when other types or brands of lubricants are used on any part(s) of this machine.

## 2. operation

- 1 After unpacking the product pull out the shredder bag frame and remove the CD shard tray, which sits on top of the bag frame. Store this tray on the product as shown and use when you shred CDs.
- 2 Lift up the loading door and open oil flap.
- 3 Remove oil cap and fill up the reservoir using the 60ml bottle of oil provided. Replace the cap.
- 4 Connect the shredder to mains supply.
- 5 Check that the on/off switch at the back of the machine is switched to the 'ON' position.
- 6 Press and hold down the Auto button (  ) for 5 seconds to start the pump and prime the system. Only required when the product is used for the first time.
- 7 To load the shredder, simply lift the loading door handle to open the loading door and insert documents. You can open the door further to 90 degrees for easier access if required Load up to 500 sheets at a time into the feed chamber.  
Do not fill above the MAX level, this could damage the shredder.
- 8 The shredder will start the shredding cycle automatically **ONLY** after closing the loading door.  
If there is paper in the Autofeed chamber after first attempt, open and re-close the paper loading door a second time.  
**Attention:** If required you can now lock the loading door by entering a 4 digit code (see Locking the Paper Loading Door section).
- 9 If you only have up to 9/10 sheets to shred, you can use the manual feed slot, provided the auto feed chamber is empty.
- 10 Insert paper to be shredded into the feed area. The shredder will detect the paper and start automatically.
- 11 If the shredder is left in auto mode for more than 2 minutes without being used, the shredder will automatically turn back to sleep mode in order to save power.
- 12 The shredder will automatically 'wake up' from sleep mode when paper is inserted into the shred mouth or you open the loading door. There is no need to press the Auto button (  ).

## 3. reverse function

- 1 Should you wish to reverse paper out whilst shredding, a reverse button (  ) has been fitted for your convenience.
- 2 Reverse the paper out then turn the machine off using the ON/OFF switch at the rear of the shredder. Remove the paper from the manual feed slot (if being used) or open the loading door, remove the remaining stack of paper, then pull the jammed paper free of the cutting mechanism.
- 3 To resume shredding, turn the shredder on using the ON/OFF switch at the rear of the shredder. Return the switch to the auto position (  ).

## 4. locking the paper loading door

For additional security the paper loading door can be locked during the shredding of confidential material.

To lock shredder:

- 1 Place documents in tray. Close paper loading door.
- 2 Press any 4 digits. REMEMBER YOUR CODE!

Shredder unlocks automatically when:

- 4 digit code is re-entered.
- Shredding is complete.
- Shredder is inactive for 30 minutes (but documents remain in tray)

## 5. CD/DVD shredding

A separate CD/DVD tray is provided to collect the shredded CD/DVD shards. Ensure that this is correctly mounted onto the standard shredder bag frame before shredding.

- 1 Lift up the paper loading door.
- 2 Always insert CDs/DVDs in the CD/DVD slot. Only shred one CD/DVD at a time.
- 3 Close the paper loading door.
- 4 Empty the CD/DVD bin after 8 CDs/DVDs to avoid waste spilling over into the paper waste bin.
- 5 Remove the CDs/DVDs tray before recommencing to shred paper and store on the side of the shredder.

## 6. credit card shredding


The Auto+ 500X and 500M can shred credit cards. Switch the shredder to auto mode, then;

- 1 Lift up the paper loading door.
- 2 Insert the credit card into the roller as shown. Only shred one credit card at a time.
- 3 Close the paper loading door.

**Rexel encourages customers to recycle shredded paper.**

**Please note that shredded paper cannot be recycled if mixed with credit card shards. If recycling, please separate shredded paper and credit cards.**

## 7. bin full

The shredder will not function when the bin is full and the bin full symbol () is illuminated. You should empty the bin.

- Open the door and slide out the waste sack support frame.
- Carefully remove the waste sack from the frame.

## self-cleaning cutters

After emptying and replacing a full bin, the shredder will run in forward for 4 seconds, stop for 2 seconds and then reverse for 4 seconds to clear away any remaining paper from the cutter mechanism. This unique 'self-cleaning' mechanism is additional jam prevention technology from Rexel.

## 8. comb bind removal hooks

**Note** – Use only on standard comb bind strips.

- 1 Open bin door.
- 2 Place document onto the comb bind hooks.
- 3 Pull down on the document to remove comb strip.

## 9. maintenance

The rollers on the auto-feed mechanism may become dirty over time, please wipe clean with a dry cloth to maintain maximum product performance.

The auto-start infra-red sensor, located in the paper feed entry-slot, can occasionally become covered in paper-dust causing the shredder to run despite no paper being fed into the machine. Switch the shredder off at the rear of the machine and carefully clean the sensor using a cotton-swab.

## service

We recommend these machines are serviced every 6 to 12 months by a Rexel service engineer – see back of this booklet for the contact details of your local service centre and for enquiries about maintenance contracts.

## shredder accessories

We recommend that a paper waste sack for recycling shredded paper is used on all models.

Accessory	Part Number	Box Quantity
Recycling Waste Sack	1765030EU	50
Plastic Waste Sack	40060	100
Oil* Refill Bottle	1760049	8

\* ACCO Brands Europe accepts no liability for product performance or safety when other types or brands of lubricants are used on any part(s) of this machine.

## technical specifications

### Rexel Auto+ 500X

Sheet capacity: Manual feed slot	10 sheets (80gsm)
Sheet capacity: Autofeed chamber	500 sheets (80gsm)
Duty Cycle	Continuous
Run time from cold	Continuous
Volts / Hz	230V / 50Hz
Amperage	1.2 Amps
Motor Watts	270 Watts

### Rexel Auto+ 500M

Sheet capacity: Manual feed slot	9 sheets (80gsm)
Sheet capacity: Autofeed chamber	500 sheets (80gsm)
Duty Cycle	Continuous
Run time from cold	Continuous
Volts / Hz	230V / 50Hz
Amperage	1.7 Amps
Motor Watts	390 Watts

## guarantee

ACCO Brands Europe (ACCO) warrants its products and their parts against defects in materials and workmanship under normal use for a period of 24 months from the original date of purchase.

During this period we will repair or replace a defective product or part subject to the following warranty conditions:

The warranty applies only to defects in materials and workmanship under normal use and does not extend to damage to the Product or parts which result from:-

- alteration, repair, modification or service carried out by anyone other than an authorised ACCO service centre.
- accident, neglect, abuse or misuse owing to failure to comply with the normal operating procedures for a product of this type.

Depending on the diagnostics and the model type, we will either arrange a service call by an engineer or arrange with you return of the product to ACCO. ACCO will, at its discretion, in accordance with law, either

- repair the shredder using either new or refurbished parts, or
- replace the shredder with a new or refurbished shredder that is equivalent to the shredder being replaced.

Nothing in this Warranty shall have the effect of excluding the liability of ACCO in respect of death and personal injury caused by the negligence of ACCO. This Warranty is offered (subject to these terms and conditions) in addition to, and does not affect, your statutory rights.

If you experience a technical fault, please contact the ACCO customer helpdesk (see back cover)

### Additional Guarantee

ACCO Brands Europe guarantees the cutting blades of the shredder to be free from defects in material and workmanship for 20 years from the date of purchase by the original consumer.

\*Please note that the cutter blades will be progressively worn down by shredding fastened sheets (staples and paperclips) - this is not covered in the warranty. The Auto+ 500X has been design to shred up to 50 credit cards and 50 CD/DVDs in the standard 2 year warranty period. Any excessive credit card or CD/DVD shredding will invalidate the extended cutter warranty.

These conditions shall in all respects be governed and construed in accordance with English Law and subject to the exclusive jurisdiction of the English Courts.

### Australian Customers

This guarantee does not apply to Australian customers.  
See warranty on page 144.

## service addresses

- A** **ACCO Deutschland GmbH & Co. KG,**  
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- B** **ACCO Brands Benelux B.V.,**  
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- CH** **ACCO Brands Schweiz GmbH,**  
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- CZ** **XERTEC a.s.,**  
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- I** **ACCO Brands Italia Srl,**  
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- IND** **ACCO Brands Asia Pte Ltd,**  
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Tel: + 380 (44) 498 4956 ext. 2324 Fax: + 380 (44) 275 9999
- ZA Rexel Office Products (PTY) Ltd,**  
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Tel: +27 (0)11 226 3300 service@rexelsa.co.za

## warranty (in Australia)

ACCO Australia warrants its products and their parts against defects in materials and workmanship under normal use for a period of 24 months from the original date of purchase (please retain proof of purchase). During this period we will repair or replace a defective product or part subject to the following warranty conditions:

The warranty applies only to defects in materials and workmanship under normal use and does not extend to damage to the Product or parts which result from:-

- Alteration, repair, modification or service carried out by anyone other than an authorised ACCO service centre.
- Accident, neglect, abuse or misuse owing to failure to comply with the normal operating procedures for a product of this type.

Nothing in this warranty shall have the effect of excluding the liability of ACCO in respect of death and personal injury caused by the negligence of ACCO. This Warranty is offered (subject to these terms and conditions) in addition to, and does not affect your rights and remedies under the Australian Consumer Law and other laws.

Our goods come with guarantees that cannot be excluded under the Australian Consumer Law. You are entitled to a replacement or refund for a major failure and for compensation for any other reasonably foreseeable loss or damage. You are also entitled to have the goods repaired or replaced if the goods fail to be of acceptable quality and the failure does not amount to a major failure.

For any questions relating to your warranty, please contact your local service agent.

### Additional Guarantee

ACCO Australia guarantees the cutting blades of the shredder to be free from defects in material and workmanship for an extended warranty period from the date of purchase by the original consumer. Please refer to the table below for the cutter warranty period applicable to your shredder model.

Shredder Models	Extended Cutter Warranty Period
Style, Style+, V35WS, V30WS, Alpha	3
Auto+50, Auto+60	5
Promax V65WS, Promax V60WS, Prostyle, Prostyle+, RES1223, REX1023, REM723, SC170, CC175, Auto+80	7
V120, V125, P180CD, P185, RSS2030, RSX1630, RSS2232, RSX1632, RSM1130, Auto+100, Auto+175, Auto+200	10
RDS2250, RDX1850, RDSM750, RDM1150, RDS2270, RDX2070, RDSM770, RDM1170, Auto+250, Auto+300, Auto+500, Auto+750, RLS32, RLX20, RLM11, RL5M9, RLWX19, RLWX30, RLWSFM9, RLWM26, RLWX39, RLWS47, RLWX25, RLWS35	20

\*Please note that the cutter blades will be progressively worn down by shredding fastened sheets (staples and paperclips)- this is not covered by this warranty. Excessive credit card and CD shredding will also invalidate the extended cutter warranty. Some shredder models are NOT designed to shred CDs. Any attempt to do so will invalidate the warranty.

### How to Make a Claim

To make a claim under this warranty, contact the ACCO Australia Customer Service Team with your proof of original purchase handy:

#### ACCO Australia

Level 2, 8 Lord St  
Botany NSW 2019

Ph: 1300 366 376

E: sales.au@acco.com

F: 1300 360 944

The customer service team member will advise whether your product should be repaired, replaced or returned and advise the next step for you to take. If the product is validated as still under warranty and deemed faulty, ACCO will bear costs involved with the warranty process. To claim expenses incurred in making a claim under this warranty, contact our Customer Service Team on the details above.





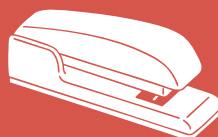
**GBC** Laminating / Plastifieuses / Laminiergeräte



**Rexel** Shredding / Destructeurs / Aktenvernichter



**GBC** Binding / Perforelieuses / Bindeggeräte



**Rexel** Stapling / Agrafage / Heftgeräte

[www.accobrand.com](http://www.accobrand.com)